

APPENDIX  
FORM – 1

SELF DECLARATION CUM APPLICATION  
FOR GRANT OF RECOGNITION OF SCHOOL

(See sub – rule (1) of rule 12)

To

The DEO, Private School  
(Competent authority)  
(Name of District) Chengalpattu

Sir,

I forward herewith a self declaration regarding compliance with the norms and standards prescribed in the Schedule to the Right of Children to Free and Compulsory Education Act.2009 (Central Act 35 of 2009) and an application in the prescribed Performa for the grant of recognition to PON VIDYASHRAM UNIQUE SCHOOL (Name of the School).

INJAMBAKKAM

With effect from the commencement of the academic year 2021-22

Yours faithfully,

Enclosure:

Place: INJAMBAKKAM, CHENNAI - 115.

Date: 28.3.23

P. M. Gnanaprakasam  
Secretary / Correspondent

D. Jayameenalakshmi  
PRINCIPAL  
PON VIDYASHRAM  
VIDYASHRAM GARDEN,  
OPP. VGP GOLDEN BEACH, ECR,  
INJAMBAKKAM, CHENNAI - 600 115

### A. School Details :

1	Name of School	PON VIDYASHRAM UNIQUE SCHOOL
2	Academic Session	2021 - 22
3	District	KANCHEEPURAM
4	Postal Address	VIDYASHRAM GARDENS, ECR, INJAMBAKKAM,
5	Village/ City	INJAMBAKKAM
6	Taluk	SHOLINGANALLUR
7	Pincode	600 115.
8	Phone No with STD Code	7401841351 / 7401841352
9	Fax No.	—
10	E- mail address, if any	poninjambakkam@gmail.com
11	Nearest Police Station	NEELANGARA

### B. General Information:

1	Year of Foundation	2001		
2	Date of First Opening of School	13-6-2001		
3	Name of Trust / Society/Managing Committee	PONNAMMAL EDUCATIONAL TRUST		
4	Whether of Trust / Society/Managing Committee is registered	YES		
5	Period Until which Registration of Trust / Society / Managing Committee is valid	—		
6	Whether there is a proof of non- profitable character of the Trust / Society / Managing Committee supported by the list of members with their address on an affidavit in copy	YES PROOF ENCLOSED		
7	Name, official address of the Manager/ president/ Chairman of the school			
	Name			
	Designation			
	Address			
	Phone			
8	Total Income &Expenditure during last 3 years surplus / deficit			
	Year	Income	Expenditure	

BALANCE SHEET



## C. Nature and area of school:

1	Medium of Instruction	ENGLISH
2	Whether Tamil is taught as a language for all students?	YES
3	Type of School (Specify entry & exit classes)	PRE KG — STD XII
4	If aided, the name of agency and percentage of aid	- NIL -
5	If school Recognized	YES
6	If so, by which authority *Recognition number	COPY ENCLOSED
7	Does the school has its own building or is it running in a rented building? if it is on the rented building whether the lease deed is registered? (Please attach copy thereof).	OWN BUILDING
8	whether the school building or other structure or the grounds are used only for development?	YES
9	Total land area of the school (in square feet).	
10	Total built in area of the school (in square feet).	

## D. Enrollment Status:

Sl NO	Class	No. of section	No. of Students		
			Boys	Girls	Total
1	Pre K G	}			
2	L.K.G				
3	U.K.G				
4	I				
5	II				
6	III				
7	IV				
8	V				
9	VI				
10	VII				
11	VIII				
12	IX				
13	X				
14	XI				
15	XII				

SEPARATE SHEET ENCLOSED



### E. Infrastructure Details and Sanitary Conditions:

Sl. No	Room	Numbers	Average Size (in square feet)
1	Classroom	31	
2	Office room-cum—store room-cum-Headmaster Room	3	
3	Kitchen – cum – store	—	

### F. Other Facilities:

1	Whether all facilities have barrier free access	YES
2	Teaching Learning Material (attach list)	—
3	Sports & Play equipments (attach list)	LIST ATTACHED
4	Facility books in Library . Books (Number of books) . Periodical / Newspapers/ Journals	
5	Type and numbers of drinking water facility	CAN WATER
6	Sanitary Conditions	
	(i) Type of western closets & urinals	2+7=9
	(ii) Number of urinals / lavatories separately for Boys	18
	(iii) Number of urinals / lavatories separately for Girls	18

### G. Particulars of teaching staff:

1. Teachers in classes 1 to VIII only (details of each teacher separately).

1	Teacher Name	
2	Father / spouse Name	
3	Date of Birth	
4	Academic Qualification	SEPARATE SHEET ATTACHED
5	Professional Qualification	
6	Date of Appointment	
7	Class assigned	
8	Teaching experience	
9	Trained or untrained	
10	Scale of pay	
11	Gross salary per month	

## 2. Headmaster / principal

1	Headmaster / Principal Name	MRS.D.VIJAYA MEENAKSHI
2	Father / Spouse Name	T. R. BASKARAN
3	Date of Birth	15.08.1968
4	Academic Qualification	M.A., M.Com., M.Sc.,
5	Professional Qualification	B.Ed.,
6	Date of Appointment	29.12.2021
7	Class Assigned	X
8	Teaching experience	25 years
9	Trained or untrained	TRAINED
10	Scale of pay	
11	Gross salary per month	

## H. Curriculum and Syllabus

1	Details of curriculum & syllabus followed in each class (up to VIII)	CBSE NCERT
2	System of Pupil Assessment	PEN PAPER TEST
3	Whether Pupils of the school are required to take any Board exam upto class VIII?	YES



## F. School Fee

CLASS	ADMISSION FEE (in Rupees)	TUITION FEE (in Rupees)	YEARLY DEVELOPMENT CHARGES (in Rupees)	ANNUAL/MONTHLY OTHER CHARGES FOR OTHER FACILITIES (in Rupees)
PRIMARY		55,000		
MIDDLE		56,000		
SECONDARY		60,000		
SENIOR SECONDARY		85,000		

J) Neighborhood are for the purpose of rule 4:

K) Certified that the school complies with the Fire Safety Rules, Municipal laws and traffic regulations.

L) Certified that, the school has also submitted information in this data capture format of District Information system of Education with this application.

M) Certified that the school is open to Inspection by any officer authorized by the State Government or the competent authority.

N) Certified that the school undertakes to furnish such reports and information required by the competent authority from time to time and comply with such instructions of the State Government of the competent authority as may be issued to secure the continued fulfillment of the condition of recognition or the removal of deficiencies in working of the school.

O) Certified that the records of the school pertinent to the implementation of this Act shall be open to inspection by any Officer authorized by the State Government or the Competent authority at any time, and the school shall furnish all such information as may be necessary to enable the Central and / of State Government / Local Body of the Administration to discharge its or his obligations to Parliament / Legislative Assembly of the State / Panchayat / Municipal Corporation, as the case may be.

(Signature)  
Secretary / Correspondent  
----- School

Place:

Date: